

Escrick Parish Council

Minutes of Escrick Parish Council meeting held by video conference at 7.30pm on MONDAY 1st FEBRUARY 2020.

- 21033: **Welcome: Chair welcomed Councillors and member of public to the meeting.**
- 21034: **Apologies/Attendance:**
- a. Present: Cllr Bartle, Cllr Chambers, Cllr Coulson, Cllr Cunningham, Cllr Hawes, Cllr J Reader, Cllr Rees, Cllr Rowson and 2 members of the public. Clerk; S Look. County Councillor Musgrave and District Councillor N Reader.
 - b. Apologies: None
- 21035: **Declarations of interests:** None.
- 21036: **Public correspondence received:**
- a. Letter from resident volunteering to do a village litter pick. Advised resident of various community groups to contact.
- 21037: **Public session:**
- a. No comments from members of the public present.
- 21038: **Updates from other authorities:**
- a. Cllr N Reader present. No update.
 - b. Cllr Musgrave present. Local Government reform consultation to be published soon.
- 21039: **Minutes:**
- It was resolved to accept the minutes of the Parish Council monthly meeting held on 4th January 2021 and the minutes of the Admin & Finance committee meeting held on 25th January 2021.

Finance and Governance

- 21040: **Finance report (RFO):**
- a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting (as at 29th December 2020):	£9,924.92	£20,956.43
ii.	Payments made since last meeting:		
	Clerks December salary	-£	
	Clerks December expenses	-£49.31	
	HMRC – clerk salary payment	-£8.60	
	Ciq Agency – NDP Design Code work	-£3,360.00	
iii.	Payments made since last meeting under clerks delegated powers:		
	J A Massey – Hedge trimming, path clearance	-£50.00	

iv.	Receipts:		
	Savings a/c interest		£0.75
v.	Account balances as at 24 th January 2021:	£5,978.31	£20,957.18
vi.	Uncleared cheques:		
	Escrick Park - Playing field rent	-£10.00	

b. Routine payments to be made:

viii.	Clerks January salary	-£
ix.	S Look – Clerks January expenses	-£39.47
x.	Information Commissioners Officer – Data protection renewal	-£40.00
xi.	Stones4homes Ltd; replacement grit	-£88.80

c. Purchases / exceptional payments to be approved and made:

xii.	Nil
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21041: **Policy and Governance:**

- a. Update from Admin and Finance committee meeting held on 25th January 2021.
- b. Confirmed minor updates to Standing Orders Addendum 2020, Internal Audit Effectiveness document, Health & Safety Policy and Risk Assessment. Cllr Rowson to write a framework on how the Parish Council monitors Health & Safety for reference.

21042: **Bank Accounts:**

- a. Resolved to transfer the bank account to Unity Bank in order to use internet banking as recommended by the Admin & Finance Committee. Confirmed cost of account will be £6 per month. Chairman, Vice Chairman and members of the Admin & Finance committee to be signatories on the account. Clerk to be administrator and set up all payments.

Highways

21043: **Highways: Skipwith Road and VAS sign:**

- a. Highways are still progressing with the request to install village gateways on the Skipwith Road. They are unable to give a timescale at the moment due to the amount of requests they have received from other Parish Councils as a result of the AJ1 funding opportunity.
- b. Resolved to request NYCC reinstate the rumble-type strips which have been removed from the Skipwith Road when resurfacing took place.

21044: **Highways: A19 traffic concerns:**

- a. No update on proposed pedestrian crossing scheme on A19/Skipwith Road. Awaiting response from City of York Council.

21045: **Ongoing highways issues:**

- a. Update given on highways issues raised following the December 2019 meeting (listed below).
 - i. Overgrown foliage on A19 outside The Parsonage. The Highways Officer is satisfied that currently no further works are required and assurance was given by the manager of The Parsonage that the vegetation will be maintained to the existing level so that it doesn't become an issue again in

- Spring. Councillors agreed to monitor and revisit the issue in the May when vegetation has grown. Cllr Chambers to take keep a photographic record.
- ii. Bridge damage on Main Street. Ongoing. No further update to report.

21046: Concerns regarding HGV's travelling through the village:

- a. Request for enforcement action to request spot checks on HGVs on Skipwith Road sent to North Yorkshire Police. North Yorkshire Police have confirmed they have carried out checks and report that there were few lorries using the road, most were 7.5 tons. They did stop a HGV and that had been to a local farm. They have confirmed that the weight limit signs are clear if you travel through the village from the A19 side but there are no weight limit signs if you travel from the other direction from Wheldarke/Thorganby.

21047: 20mph zone:

- a. NYCC are developing an action plan. No further progress at this stage.

21048: Bus stops:

- a. Bus shelter at the northbound A19 layby to be installed by City of York Council in February.
- b. CYC have confirmed the following costings/ options for lighting;
 - i. Solar lighting in the bus shelter at a cost of £1300
 - ii. 8m column 74W streetlight to illuminate both sides of the road at a cost of £1725 (including future energy costs / maintenance).
 - iii. Solar mains powered streetlight at a cost of approximately £3000.

Agreed to contact Openreach to establish if the existing pole can be used. If this is not an option, agreed to request a more subtle light sited to achieve the objective of lighting the bus stop but also taking into consideration local residents who may be affected.

21049: Streetlights:

- a. Installation of a replacement streetlight on Hollicarrs Close was re-scheduled to take place on 29th January but this has not been done. Clerk to follow up with NYCC.

Maintenance

21050: Maintenance issues:

- a. New grit has been purchased. Cllr Reader has replenished the bins.
- b. No update on the 'appearance and environment' initiative.

Planning

21051: Planning, new applications considered by councillors:

- a. 2020/0953/TPO: York House 1 Dower Park Escrick. Application for consent to fell 12 No Sycamore trees, 9 No Holly trees, 4 No Acacia trees and 1 No Laburnum covered by TPO 5/1984. Amended scheme of works received. Councillors support the amended scheme providing the officers are recommending approval. If not, agreed to delegate to Planning Working Group to respond.

21052: Planning determinations noted:

- a. 2020/1160/FUL: Narbeth, 10 Carr Lane, Escrick. Construction of two storey extension to rear of property, enlargement of porch to front of property, and associated internal alterations. Permission granted.
 - b. 2020/0449/HPA: 2 The Glade, Escrick. Erection of 2 storey rear and side extension, single storey side extension, roof lift and loft conversion to create additional living accommodation and the erection of 2no. dormers to the front elevation. Refused.
- 21053: **Planning, ongoing:**
- a. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine. No progress.
 - b. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close. No update.
 - c. 20/01546/FUL: Former North Selby Mine, New Road, Deighton. Variation of condition 4 of permitted application 19/00078/OUTM (redevelopment of the former North Selby Mine site to a leisure development comprising of a range of touring caravans and static caravans with associated facilities) to remove limit of 28 nights occupation in any one calendar year. Noted.
- 21054: **Selby Local Plan consultation:**
- a. Consultation has been promoted to residents on the parish website and social media. Agreed not to carry out a leaflet drop due to lockdown and Selby District Council have confirmed they are going to send information to every resident via Royal Mail. Cllr Rowson to pull together public comments and councillor feedback and present a draft response for discussion at the Parish Council meeting on 1st March. To formalise the response at an Extraordinary Parish Council meeting on 8th March 2021.
 - b. Confirmed Councillor Rowson will attend the Selby District Local Plan Preferred Options consultation Parish Council meeting on 9th February 2021.
- 21055: **Planning working group:**
- a. Cllr Coulson had nothing further to raise on behalf of the planning working group.
 - b. Update on the Conservation Area Review. Cllr Coulson has spoken to the consultants working for SDC on the Conservation Area appraisals. They have confirmed that they have submitted a report to SDC. Cllr Musgrave to request a copy of the report for the Parish Council.
- 21056: **Planning, Neighbourhood Plan:**
- a. Cllr Rees updated councillors on the NDP. Comments from councillors have been incorporated into the main NDP document. Final items needing further confirmation were agreed in relation to bus stop siting, a bypass, no. of houses for development, HGV's, school drop off and agriculture. Cllr Rees and Intergreat to finalise the editing on 10th February 2021. Subject to the amends outlined in Cllr Rees update and remaining councillor feedback being incorporated, the document was agreed for public consultation. Final version to be sent to councillors when complete.
 - b. Consultation process to be agreed at next NDP meeting on Tuesday 9th February 2021 and reported to the Parish Council at the monthly meeting on 1st March 2021.

Other items

- 21057: **Escrick Playing Field:**
- a. Resolved to allow Wheldrake Junior Football to use Escrick Playing Fields subject to clarification that the parking suggestions made by the Parish Council will be relayed

to opposing teams if matches take place. In addition, a 'terms of use' agreement must be signed By Wheldrake JFC to ensure their insurance covers any potential accidents. Cllr Rowson to draft the agreement.

- 21058: **COVID-19:**
- a. COVID-19 arrangements for Parish Council services and facilities still in place. No further action at this stage.
- 21059: **Correspondence received:**
- a. YLCA; White Rose Update. Noted.
 - b. Census 2021 promotion request from Census Engagement Manager East Riding of Yorkshire & Selby Office for National Statistics. Advertised on parish website.
- 21060: **Items for the next meeting:**
- a. Request from Deighton Parish Council to work collaboratively on common interest issues such as Traffic & Highways and the Local Plan. To confirm at the next Parish Council meeting setting up a working group to include Cllrs Rowson and Coulson.
- 21061: **Comments from members of the public:**
- No comments from member of the public present.

Part 2

- 21062: **Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.**
- 21063: **Grass cutting contract:**
- Tenders received from two interest parties were reviewed by the Admin and Finance committee. Councillors resolved to award the contract to Ark Facilities Ltd as recommended by the Admin & Finance committee.

Meeting closed at 21:10.

Signed: Richard Rowson

Chair, Escrick Parish Council
Date: 1st March 2021